



SAFETY ZONE (125 inch)

DO NOT place important text or images beyond the dotted area to prevent trimming.

TRIM

This is the actual cut of the final design.

BLEED (125 inch)

We currently are unable to have artwork bleeds on envelopes.

SENDING FILE CHECKLIST

PRINT TEMPLATE

Size 3.625 in. x 6.5 in. (HxW)

When Sending Artwork.

- Fonts have been outlined
- All images are high quality embedded in the file

WARNING: IMAGES AND TEXT INSIDE THE YELLOW AREA WILL BE TOO CLOSE TO THE TRIM LINE AND MIGHT GET TRIMMED OFF

REMITTANCE ENVELOPE
PRINT TEMPLATE



● SAFETY ZONE (25 inch)

DO NOT place important text or images beyond the dotted area to prevent trimming.

● TRIM

This is the actual cut of the final design.

● BLEED (25 inch)

We currently are unable to have artwork bleeds on envelopes.

POSTAGE
CLEAR
ZONE
POSTAGE

SENDING FILE CHECKLIST

PRINT TEMPLATE

Size 3.625 in. x 6.5 in. (HxW)

When Sending Artwork.

- Fonts have been outlined
- All images are high quality embedded in the file