

● SAFETY ZONE (125 inch)

DO NOT place important text or images beyond the dotted area to prevent trimming.

● TRIM

This is the actual cut of the final design.

● BLEED (125 inch)

We currently are unable to have artwork bleeds on envelopes.

POSTAGE  
CLEAR  
**ZONE**  
POSTAGE



**RUSHPRINTNYC.COM**

**#10 BUSINESS ENVELOPE  
PRINT TEMPLATE**

PRINT TEMPLATE

Size 4.125 in. x 9.5 in. (HxW)

**SENDING FILE CHECKLIST**

When Sending Artwork.

- Fonts have been outlined
- All images are high quality embedded in the file



- SAFETY ZONE (125 inch)**  
DO NOT place important text or images beyond the dotted area to prevent trimming.
- TRIM**  
This is the actual cut of the final design.
- BLEED (125 inch)**  
We currently are unable to have artwork bleeds on envelopes.



**SENDING FILE CHECKLIST**

**PRINT TEMPLATE**  
Size 4.125 in. x 9.5 in. (HxW)

- When Sending Artwork.
- Fonts have been outlined
  - All images are high quality embedded in the file